

VALLABHBHAI PATEL CHEST INSTITUTE
UNIVERSITY OF DELHI
DELHI-110 007.

VPCI/Admn/DRO/2019/248

Dated : 09.05.2019

NOTIFICATION

It is notified for information of all Faculty and Staff of VPCI that this Institute has empanelled M/s Balmer Lawrie & Co. Ltd, New Delhi as travel agent for official tickets & hotel reservations for the employees travelling on official tours.

Sh. P.R. Santhanam, Joint Registrar has been appointed as Nodal Officer for booking and payment etc.

Officials of the Institute may avail the facilities for booking of air tickets, hotels etc. by completing booking requisition form enclosed with this notification and may contact to the following :-

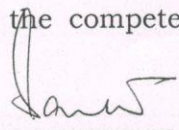
For Domestic Bookings

Contact person - Mrs. Shalini Mishra
Email Id - bldomdel@balmerlawrie.in
Tele - +911 46412201-05

For International Bookings

Contact person - Mrs. Divya Rastogi
Email Id - blintdel@balmerlawrie.in
Tele - +911 46412206-09

This has been issued with the approval of the competent authority.


Joint Registrar

To,

All Head of the Departments/
Sectional Head - For information of all staff
under them.
P.S. to Director - For information of Director.
All Notice Boards, VPCI

Date :- _____

BOOKING REQUISITION FORM - VALLABHBHAI PATEL CHEST INSTITUTE, DELHI

(CLIENT CODE - VA000011100)

Name of the passenger	
Designation & Office	
Mobile No.	
Email Id of the passenger	
Date of onward journey	
Sector	
Preferred flight number & time	
Class of Travel	
Date of return journey	
Sector	
Preferred flight number & time	
Class of Travel	
Purpose of Tour (Official/Personal)	
Meals Required (V/NV) (If required)	
Frequent Flyer No. (If any)	
Remarks	
Booking given by	
Airline Deal Code (If any)	